

MEETING OF THE SCOTTISH SENTENCING COUNCIL

14 DECEMBER 2015 AT 09:30AM

JUDGES' CONFERENCE ROOM, LEVEL +2 PARLIAMENT HOUSE

AGENDA

TIME	DESCRIPTION	SPEAKER(S)
09.30-10.00	<i>Arrival and coffee</i>	
1	PROCEEDINGS	
	Item 1.1: Introduction and welcome	Chair
	Item 1.2: Standing Orders <i>Papers: 1.2 and 1.2A</i>	Chair Ondine Tennant
	Item 1.3: Freedom of Information (Sc) Act 2002 and Records Management <i>Papers: 1.3, 1.3A and 1.3B</i>	Carmen Murray
	Item 1.4: Complaints Procedure <i>Paper: 1.4, 1.4A and 1.4B</i>	Carley Murphy
	Item 1.5: Statutory Framework and Resources <i>Papers 1.5 and 1.5A and 1.5B (Work Tracker and Policy and Legislation Tracker)</i>	Chair Ondine Tennant
10.45-11.00	<i>Coffee Break</i>	
2	RESEARCH AND INFORMATION	
	Item 2.1: Data availability <i>Presentation by Peter Conlong (Scottish Government Justice Analytical Services) and Janette Purbrick (SCTS Management Information Analysis Team)</i>	Peter Conlong Janette Purbrick
	Item 2.2: Judicial views on sentencing <i>Paper 2.2</i>	Peter Conlong
3	GUIDELINES	
	Item 3.1: Sentencing guidelines <i>Papers 3.1, and Papers 3.1A-D</i> <i>It is suggested that approx.1 hour should be allowed for discussion of this item.</i>	Ondine Tennant Andrew Ruxton

13.00	LUNCH <i>To be provided in the Old 1st Division Conference Room, Parliament House (1 hour)</i>	
4	RESEARCH FRAMEWORK	
	Item 4.1: Research framework <i>Papers 4.1, 4.1A and 4.1B</i>	Ondine Tennant Andrew Bell
5	POLICY DEVELOPMENT	
	Item 5.1: Assisting with policy development <i>Papers 5.1 and 5.1A-D</i>	Ondine Tennant
6	COMMUNICATIONS AND ENGAGEMENT	
	Item 6.1: Promoting understanding and awareness of sentencing <i>Presentation</i>	Val MacGregor Carley Murphy
	Item 6.2: Communications plan, visits and events <i>Oral item with reference to Paper 1.5A</i>	Val MacGregor Carley Murphy
	Item 6.3: The Judicial Institute for Scotland <i>Oral</i>	Sheriff Duff, Director of the Judicial Institute
	Coffee break	
7	BUSINESS PLAN	
	Item 7.1: Discussion of business plan <i>Oral, with reference to Paper 1.5A</i>	Chair
	Item 7.2: Committees <i>Oral</i>	Chair
8	AOB	
	Item 8.1: Any other business	Chair
	FUTURE MEETING DATES	
	07 March 2016 20 June 2016 12 September 2016 12 December 2016	Chair