

## ITEM 6.1A: CORRESPONDENCE, COMPLAINTS, AND FOISA REPORT

### Purpose

1. To:

- provide the Council with a report on the Council's performance in terms of its statutory obligations under the [Freedom of Information \(Scotland\) Act 2002](#) (FOISA) and the [Scottish Public Services Ombudsman \(SPSO\) Act 2002](#) (SPSO); and
- provide an overview of the items of correspondence which have been responded to by the secretariat on behalf of the Council, in terms of [standing orders](#) 7.2(b)-(c).

### Discussion

2. The table below provides an overview of the number of items under each category, the subject matter, and whether those items were responded to within the timescales set out by FOISA, our [Complaints Handling Procedure](#), or as otherwise specified in the table below, for the period **22 November 2025 – 11 March 2026**.

Category	Items	Subject	Response within timescale?
<b>Correspondence</b> (timescale for a response is not later than 20 working days after receipt)	12	<ul style="list-style-type: none"> <li>• <b>General sentencing enquiry (1)</b></li> <li>• <b>Guideline enquiry (1)</b></li> <li>• <b>Misdirected enquiry – for another organisation or body (1)</b></li> <li>• <b>Misdirected enquiry – other (2)</b></li> <li>• <b>Misdirected enquiry – concerning specific case or sentence (1)</b></li> <li>• <b>MSP engagement (0)/ MP (0)</b></li> <li>• <b>Public engagement (2)</b></li> <li>• <b>Research / work programme enquiry (1)</b></li> <li>• <b>Stakeholder engagement (3)</b></li> </ul>	<b>Eleven items were responded to within the timescale.</b>  <b>One item was under consideration as at the date of writing.</b>

Category	Items	Subject	Response within timescale?
<b>Complaints</b> (timescale for a response is per our Complaints Handling Procedure)	0		
<b>FOISA requests</b> (timescale for a response is per <a href="#">s10 of FOISA</a> )		<p>One request related to costs of the 10-year anniversary conference.</p> <p>Two requests related to the Council's understanding of the words 'woman' 'lesbian, bisexual and gay and for actions carried out for the above groups, and funding given to organisations that support LGBT+ issues, and diversity schemes or programmes relating to LGBT people.</p> <p>One request for sentencing guidelines on sexual assault offences and guidelines on neurodivergent conditions, the Council's plans and approach to development of guidelines.</p>	<p>Three requests were responded to within the timescale.</p> <p>One request was under consideration at the date of date of writing.</p>
<b>DPA requests</b>	0		

### Recommendation

3. The Council is invited to note the content of this report.