

ITEM 6.3A: CORRESPONDENCE, COMPLAINTS, AND FOISA REPORT

Purpose

1. To:

- provide members with a report on the Council’s performance in terms of its statutory obligations under the [Freedom of Information \(Scotland\) Act 2002](#) (FOISA) and the [Scottish Public Services Ombudsman \(SPSO\) Act 2002](#) (SPSO); and
- provide an overview of the items of correspondence which have been responded to by the secretariat on behalf of the Council, in terms of [standing orders](#) 9.16(b)-(c).

Discussion

2. The table below provides an overview of the number of items under each category, the subject matter and whether those items were responded to within the timescales set out by FOISA, SPSO and the Standing Orders for the period **8 September 2022 – 21 November 2022**.

Category	Items	Subject	Response within timescale?
Correspondence	12	<ul style="list-style-type: none"> • General sentencing enquiry (0) • Guideline enquiry (1) • Misdirected enquiry – for another organisation or body (4) • Misdirected enquiry – other (0) • Misdirected enquiry – concerning specific case or sentence (4) • MSP engagement (0) • Public engagement (1) • Research / work programme enquiry (2) • Stakeholder engagement (0) 	All items were responded to within the timescale.
Complaints	0		
FOISA requests	1	Request for copy of Scottish Sentencing Council’s report on the development of cognitive and	The item was responded to within the timescale.

		emotional maturity in adolescents and its relevance in judicial contexts.	
DPA requests	0		

Recommendation

- 3. Members are invited to note the content of this report and provide any comments.**

Scottish Sentencing Council Secretariat

November 2022